

## ORIENTATION TO HSSIP (PH.D.)

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### BACKGROUND

Health problems stem from multiple causes: social, economic, cultural, psychological and others. As a result, they cannot be resolved by medical science alone and thus, require a multidisciplinary approach. However, the current situation in most countries is that few social scientists have sufficient insight into health problems and health scientists know little about the social context of the communities they serve. The gap between them forms an obstacle to the effective promotion of health in the community.

To address this gap, Mahidol University started to offer an MA program in Health Social Sciences in 1976 which was subsequently expanded as an International Program in 1994. The MA in Health Social Science International Program (henceforth, HSSIP) is taught by well-qualified specialists who share a solid interdisciplinary base. The HSSIP has attracted health science practitioners from various countries in the region: Cambodia, China, Indonesia, Lao PDR, Myanmar, the Philippines, Sri Lanka, the host country Thailand, Vietnam, and others.

The Department of Society and Health started to offer the Doctor of Philosophy Program in Health Social Science (International Program) from semester 2/2014. This program was approved by the Mahidol University Council Committees Meeting on 19<sup>th</sup> November 2014.

### PHILOSOPHY

The Health Social Science International Program (hereafter HSSIP) was established in order to integrate knowledge from research and theoretical works. International collaboration is also part of HSSIP goal aiming to solve health problems in Asia and other parts of the world. The Program sets its goal to build interdisciplinary knowledge of public health, medicine and social sciences. The philosophy behind this is to create integrated knowledge that applicable to solve medical and public health problems effectively and efficiently.





## OBJECTIVE






The main objectives of the HSSIP are:

- To produce interdisciplinary competent researchers and social scientists in the region;  
and
- To provide basic and applied social science research in areas of health, particularly reproductive health, health equity, and health of people in tropical diseases prone areas

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## CURRICULUM STRUCTURE

### PLAN 1 RESEARCH BASE (For Students With Master's Degree)

- Dissertation 48 Credits

### PLAN 2

#### 2.1 For students with Master's Degree

- Required Courses 12 Credits

- Elective Courses (no less than) 6 Credits

- Dissertation 36 Credits

**Total (Minimum) 54 Credits**

#### 2.2 For students with Bachelor's Degree

- Required Courses 18 Credits

- Elective Courses (no less than) 6 Credits

- Dissertation 48 Credits

**Total (Minimum) 72 Credits**

## COURSE LISTS

### ➤ PLAN 1 (For Students With Master's Degree)

- SHSH 898 Dissertation 48 Credits

### ➤ PLAN 2

#### Plan 2.1 For students with Master's Degree

##### Required Courses 12 credits

Code	Subject	Credit
SHSH 675	Philosophical Principles And Social Theory	3
SHSH 676	Advanced Health Social Science Theory	3
SHSH 677	Advanced Health Social Science Research	3
SHSH 678	Seminar Issues In Health Social Science	3



### Elective Courses 6 Credits

Code	Subject	Credit
SHSH 554	Social Science Of Reproductive Health And Population Policy	3
SHSH 555	Globalization And Health	3
SHSH 557	Gender, Sexuality And Health	3
SHSH 558	Principles Of Social Determinants Of Health, Health Rights And Equity	3
SHSH 559	Migration Of Population And International Health	3
SHSH 603	Globalization And Emerging And Re-Emerging Diseases	3
SHSH 604	Evaluation Research In Health	3
SHSH 606	From Research To Action In Health Development	3
SHSH 608	Health Policy And Health System Research	3
SHSH 609	Participatory Action Research In Health	3
SHSH 617	Disasters, Climate Change And Health Implications	3
SHSH 618	Health Issues In Cross-Border Trade And Trafficking	3
SHSH 619	Minority And Marginalized Population And Health Inequity And Social Determinants Of Health	3
SHSH 623	Women, Health And Culture	3
SHSH 624	Thinking Approaches And Skills	3

Plan 2.2 For students with Bachelor's Degree

Required Courses 18 credits

Code	Subject	Credit
SHSH 548	Health Social Science Theories	3
SHSH 553	Social Science Research in Health	3
SHSH 675	Philosophical Principles And Social Theory	3
SHSH 676	Advanced Health Social Science Theory	3
SHSH 677	Advanced Health Social Science Research	3
SHSH 678	Seminar Issues In Health Social Science	3

Elective Courses 6 Credits

Code	Subject	Credit
SHSH 554	Social Science Of Reproductive Health And Population Policy	3
SHSH 555	Globalization And Health	3
SHSH 557	Gender, Sexuality And Health	3
SHSH 558	Principles Of Social Determinants Of Health, Health Rights And Equity	3
SHSH 559	Migration Of Population And International Health	3
SHSH 603	Globalization And Emerging And Re-Emerging Diseases	3
SHSH 604	Evaluation Research In Health	3
SHSH 606	From Research To Action In Health Development	3
SHSH 608	Health Policy And Health System Research	3
SHSH 609	Participatory Action Research In Health	3
SHSH 617	Disasters, Climate Change And Health Implications	3
SHSH 618	Health Issues In Cross-Border Trade And Trafficking	3

<b>SHSH 619</b>	Minority And Marginalized Population And Health Inequity And Social Determinants Of Health	3
<b>SHSH 623</b>	Women, Health And Culture	3
<b>SHSH 624</b>	Thinking Approaches And Skills	3

### **CLASS SCHEDULE OF HSSIP (PH.D.) ACADEMIC YEAR 2017**

#### 1<sup>st</sup> Year

- Semester 1/2017: 15<sup>th</sup> August 2017– 8<sup>th</sup> December 2017
- Semester 2/2017: 8<sup>th</sup> January 2018 – 4<sup>th</sup> May 2018
- Semester 3/2017 : 28<sup>th</sup> May 2018 – 20<sup>th</sup> July 2018

\* For students in plan 1, some required and Elective course will be selected to you by your advisor if they would like you improve more about that course.

### **CLASS SCHEDULE OF HSSIP (PH.D.) ACADEMIC YEAR 2018-2019**


2<sup>nd</sup> year (academic year 2018) : August 2018 – May 2019


3<sup>rd</sup> year (academic year 2019) : August 2019 – May 2020

#### STEPS TO REGISTRATION

##### Part I How to register in E-registration

For new student, password for e-registration will be provided on the first day you present yourself to the program. Since you do not have an e-mail from MUCC, you are required to get a personal e-mail address from other existing system i.e. Yahoo, Hotmail Gmail etc. Then, you can register by following steps of FGS e-registration.

1. Click at <http://www.grad.mahidol.ac.th/gosz/index.php>
2. Fill in your student ID number and then click 
3. Fill in your password

4. Fill in your personal e-mail address and follow by confirmed e-mail address, then click 
5. Within 24 hours, check your e-mail message from [grwww@mahidol.ac.th](mailto:grwww@mahidol.ac.th) then read the message which provide you a special message “activate link”
6. Click activate link, to confirm direct communication with FGS for e-registration
7. Fill in your student ID number and then click “Register”
8. Within 24 hours, check for e-registration password

If you see “**Link is expired. Please use the new activate link provided in the last e-mail you receive from Graduate Online Service.**” This means you are registered more than once. Please check your last mail in your mailbox.

## **Part II How to register courses and tuition fee**

Student are required to do the following prior to registering for courses and making payments:

1. Meet your advisor to get approval of courses needed to register in that semester.
2. Check course tuition fee.
3. Check your registration approval result from your e-mail.
4. Check your e-mail and download the registration approval 24 hours after the academic advisor has approved.

### **Registration Process: GRID 514, 515, 516**

1. If you would like to register in English course (GRID 514, 515, 516), please click “Details and Reservation”. After which, you can register in other subjects. If you would like to change the English course please contact the Language Center directly.
2. This page will present the information of GRID 514, 515, 516 such as timetable, place, and number of available seats and list of students in each course. If you would like to register please click at “Available for booking”.

3. Click the E-registration menu; you will see a webpage informing you if you can register now.

#### **Registration Process: In case of no assigned advisor**

1. Click **“Click here”** to enter the e-registration process.
2. Click **“Choose”** to select your advisor (sorted by name and e-mail address).
3. If you have not had an assigned advisor, please choose the name of the program director.
4. If you have any scholarship please specify.
5. Click **“Choose”** behind the advisor name that you select.
6. If you register for GRID (English courses), the information will show you in this system but you cannot correct or cancel it.

#### **Registration Process: No registration for courses**



Even though, you do not have any required course during this semester or wish to take a semester off or in the process of taking a qualifying / comprehensive exam, you still need to register by check at **“No Course Taken”** and pay for the following fee: graduation fee, internet fee, student activity fee.

#### **Registration Process: Only thesis**


For student who is working on his/her thesis, there will be no other courses except thesis that needs to appear on the registration form and pay for thesis expense which may equal to zero bath or remaining thesis expense varied by each program condition of payment.

**Registration Process: To attain “Suspending student status” in case of sick leave or other conditions approved or endorsed by program director and Dean.**

### Registration Process: Add new course

1. Click  to select other subjects during this semester
2. This page will show the list of courses in each program (sorted by ID code or subject name).
3. Select the subject that you want to add on your registration form.
4. Click on the subject and you can see the course description.
5. Click  to have the information listed on the registration form
6. See your new course list in the registration form.

### Registration Process: Re-grade

1. Click “**Re-grade**” if you would like to re-grade but you can only re-grade if that subject already has a grade result (ID code of subject will be highlighted in blue).
2. Select the course to be replaced by regarding.
3. Registration form will highlight in purple the subject to be regarded.
4. Select Credit / Audit.
5. Click “Fee” to select the tuition fee.
6. Complete your registration then click Next : Payment  to enter the fee payment process.

### Registration Process: Checking itemized fee

After listing your courses for registration, then you need to check fee for each selected item, Fee for each course and educational activities will appear on the fee column, Then, click the submit button. Then registration form with complete courses list and tuition fee will be shown for your final check

If the information on e-registration is incorrect, the registration staff will inform you within 3 days via e-mail. You must correct the information in the e - registration system and resubmit.

### Registration Process: Getting print out

1. Click “Download” and you can download invoice and course list (GR.42) after the program director has approved your information.
2. Print out your invoice and bring it to HSSIP office.

### REQUIREMENTS FOR GRADUATION

1. Complete all required courses and obtain the grading record satisfying the requirements of the particular program.
2. Fulfill the program requirements with a GPA of at least 3.00.
3. Pass the English Proficiency Examination.
4. Pass a thesis/thematic paper examination with the result “Passed” (if “Passed with Conditions”, the student must revise the thesis/thematic paper until the result shows “Passed”). (see details in [page 16](#) on “Step on thesis proposal defense/ thesis”).
5. Submit the complete thesis/thematic paper together with abstract and diskette or CD (PDF File) to the Faculty of Graduate Studies.
6. Submit a document that shows that the thesis or a part of thesis is published or accepted for publication in a journal or an academic printed matter which has a peer review or is presented in an academic conference which has a peer review and proceedings.

### ENGLISH PROFICIENCY TEST

English competence standard and English competence assessment criteria of doctoral degree students. All doctoral degree students must have:

- a TOEFL Paper-based score with a minimum of 500; or
- a TOEFL Computer-based score with a minimum of 173; or
- a TOEFL Internet-based score with a minimum of 61; or
- a TOEFL-ITP score with a minimum of 500, attained from a test are administered by one of the following institutes.
  - ✚ The Language Center, Faculty of Graduate Studies, Mahidol University; or
  - ✚ A testing center approved by the Faculty of Graduate Studies, Mahidol University
- An IELTS score with a minimum of 5.

All doctoral degree students must achieve the required score before taking a Qualifying Examination that must be taken during the study period in the doctoral program.

#### **DATA COLLECTION AND FIELD SUPERVISION**

Students have to complete and submit the ethical forms to the program before going to their research site(s) to collect data. These ethical forms will be further submitted to the Ethics Committee for Research on Human Experimentation, Mahidol University. Students can start their research project only after the certification is granted by the Ethics Committee.

During the data collection, majors/co advisors might go to supervise students in the fieldwork. Local supervisor can be appointed upon students' request, but case by case. The monthly Dissertation progress report has to be sent out to the program at the end of each month.



**STEPS ON Q.E.(QUALIFYING EXAMINATION) - DISSERTATION PROPOSAL  
DEFENSE/ DISSERTATION DEFENSE**

For Ph.D. Students

Health Social Sciences (International Program)

➔ Q.E. (Qualifying Examination)

**Requirement**

Plan 1 (Research Base – Dissertation only) ---> Examiner Qualification depends on the approval from advisor. (Student might have to take some required / elective course according to advisor's requirement).

Plan 2 (Course & Dissertation) -- > Student must take all courses according to curriculum plan and have a minimum grade point average 3.00

**Q.E. Examination Process**

1. Individual Examination – student can submit having an examination year round.  
Before submitting Q.E. examination form, student must get approval from advisor.
2. Examiner must prepare the concept paper with the length approximately 30 pages including main points as below;
  - 2.1 Issue / problem – must show the importance / Significance, scope and contribution in the concept paper.
  - 2.2 Theoretical Approach must include 3 points e.g. main ideas, reason/argument bring to creating new knowledge and theoretical/philosophy thinking.
  - 2.3 Methodological Approach
  - 2.4 According 2.1-2.3 must present the major references in each point.
3. Submit the Q.E. form to committees.
  - 3.1 1<sup>st</sup> week – the program committees have meeting to consider the Q.E. committees. The Q.E. committees will be contacted and get response within 3 days. The appointment examination will be around 6<sup>th</sup> week after receiving response from Q.E. committees.
  - 3.2 2<sup>nd</sup> week – waiting for the Q.E. committee's appointment letter from Graduate Studies Faculty (Around the end of the 2<sup>nd</sup> week)
  - 3.3 3<sup>rd</sup> week – The chair of Q.E. committee issues letter for

3.3.1 Committees issue a main question (may have minor questions).

3.3.2 The chair of Q.E. committees collect question to send to examiner.

3.3.3 The chair of Q.E. committees follow up the examination process according to the rule of Q.E. examination.

3.4 4<sup>th</sup> week – 5<sup>th</sup> week , Examiner take the question and submit the question before Q.E. date (around 6<sup>th</sup> week)

3.5 6<sup>th</sup> week – Q.E. date (Oral presentation)

4. In the oral presentation (Q.E.), student must present with documents. The committee may ask other question besides main question.

5. Period of examination time is around 3 hrs.

#### **Q.E. Regulation Judgment**

- “Pass” means the judgment of committees must vote secretly and be unanimous. Student can submit a dissertation proposal defense later depending on advisor.
- “Not Pass” – student can submit a request one more time within 6 months by the primary Q.E. committees. If the student does not pass the 2<sup>nd</sup> Q.E. examination, the chair of program have to consider according to the regulation of program as bellows;
  - ✚ Submit a request to the Faculty of Graduate Studies to terminate student status *or...*
  - ✚ Submit a request to the Faculty of Graduate Studies to change the level of education from Doctoral degree to Master degree in the primary program or another program according to the agreement of the program committee.

#### **➔ Dissertation Proposal Defense**

1. Receive Dissertation Proposal Exam Request Form, GR.39 Form and GR.44 Form from HSSIP office.

2. Complete the Request Form.

3. Complete the GR.39 Form and GR.44 Form

GR.39 Form is completed for appointing the Dissertation Proposal Defense Committee

GR.44 Form is completed for appointing the Dissertation Proposal Defense Advisor Completed GR.39 form and GR.44 should be submitted to HSSIP office three weeks earlier before the defense date

4. The final draft of Dissertation proposal has to be submitted at least 2 weeks before the defense date: one copy for each of the Dissertation Proposal Examination Committee including the internal examiner, and three copies for the Program Committee
5. There are totally 4 Dissertation Proposal Examination Committee to be appointed: major advisor, co-advisor 1, co-advisor 2, internal examiner. The first 3 committee will be selected by students and the last examiner will be appointed by the program at the time students submit the GR.39 Form. However, at least two members of the Program will be nominated as the Dissertation Proposal Examination Committee (Major advisor and Co Advisor1). The Chairman of Dissertation Proposal Examination Committee is the permanent staff of the Program (Major advisor is usually the chairman).

## **Result of Dissertation Proposal Examination**

**The results of Dissertation Proposal Examination are classified as follows:**

### **1. Pass**

1.1 When the result has been announced as 'Pass', the program will transfer GR.33 Form to the Faculty of Graduate Studies.

GR.33 will be signed by all the Proposal Examination Committee members and the Director of the Program.

Students also need to complete the GR.1 Form (Please collect the form from the HSSIP officer).

GR.1 Form: This form shows title of the Dissertation Proposal and name of the Dissertation Advisory Committee.

1.2 The Dissertation Advisory Committee for Master's Degree in Health Social Sciences (International Program) composed of no less than three members. Two member of the Committee is the staff of the Health Social Sciences (International Program).

### **2. 'Pass' with Conditions**

2.1 The result should be corrected to 'Pass Level' within the duration specified by the Committee but not over than 90 days.

2.2 After the correction of the result, the following forms should be completed:

2.2.1 GR.37 (For result of revision of the Dissertation proposal)

2.2.2 GR.1 (For Dissertation Title and Dissertation Advisory)

Both forms can be picked up at HSSIP office

### 3. 'Fail'

In this case, the reenrollment for re-exam is required within the duration specified by the Committee.

#### **Remark:**

In the draft of Dissertation Proposal, students need to specify their work plan during the field trip.

#### **➡ Dissertation Defense**

To request on Dissertation Defense, students need to process these tasks:

1. Complete the 'Dissertation Exam Request Form',

2. Complete the GR.2 Form. The submit of GR.2 is for the Appointment on the Dissertation Defense Committee,

Both forms can be picked up at the HSSIP Office.

These completed forms should be submitted three weeks earlier before the defense date.

3. Apart from this, the final draft of the Dissertation must be submitted (at least 2 weeks) before the Dissertation defense date.

Students should submit one copy to the External examiner and to all members of the Dissertation Defense Committee.

4. No less than three members of the Dissertation Examination Committee will be nominated, including the External examiner, and the Chairman.

Please note that the External examiner must be a member of an external Department.

## **Result of Dissertation Defense Examination**

The results of Dissertation Defense are classified as follows:

### **1. Pass**

1.1 For students who pass the Dissertation defense, the Program will transfer GR.3 Form to the Faculty of Graduate Studies.

GR.3 will be signed by all the Dissertation Examination Committee and the Director of the Program.

1.2 Students will need to submit the complete Dissertation (black bound volumes), attached with the GR.5 Form for requesting degree to the Faculty of Graduate Studies. This process should be done within 3 weeks after 'Pass'.

1.3 Students will need to submit two volumes of the Dissertation and 1 completed Dissertation in the CD format (File Microsoft and File PDF) to the Faculty of Graduate Studies, and one volume of the Dissertation and 1 CD to the Program. The delay of submitting after this may be fined 200 baht per day.

1.4 Signatures: There must be a complete preparation of the 'Dissertation - submitted-Page' and 'Dissertation-Approval-page' on your Dissertation.

'Dissertation - submitted-Page': The signatures of the Dissertation Advisory Committee, the Director of the Program and the Dean of the Faculty of Graduate Studies are required on this page.

'Dissertation -Approval-Page': The signatures of the Dissertation Examination Committee, the Dean (or Director) of the Faculty of Social Sciences and Humanities of the Studies and the Dean of the Faculty of Graduate Studies are required on this page.

### **2. 'Pass' with Conditions**

2.1 The result should be corrected to 'Pass Level' within the duration specified by the Committee but not over than 90 days (as required by the Faculty of Graduate Studies).

2.2 After the correction of the result, the following forms should be completed:

2.2.1 GR.4 (For result of revision of the Dissertation).

2.2.2 After submitted the GR.4 Form, students should follow steps of 'Pass' aforementioned.

### **3. 'Fail'**

In this case, the reenrollment for re-exam is required within the duration specified by the Dissertation Examination Committee.

## ➔ Date of Awarded the Degree

The date of awarded the degree refers to the date that the candidate has passed the Dissertation defense:

If the result is 'Pass' with Conditions, the date of awarded the degree refers to the date that the candidate has revised all points of comments and passed the Dissertation defense.

Please also note that if students submit their Dissertation (the bound black volume) later than the third week of April, the graduation date will be proposed to the following academic year.

## ➔ Information on 'Other Forms'

1. GR.14 Form : For a request on 'Transcript'
2. GR.16 Form: For a request on 'Letter of Acceptance'. (Students can make a requisition on the stated form, complete and submit to the Faculty of Graduate Studies)
3. GR.24 Form: For returning to work places. Please note that a non-approval is identified in case of incomplete the study

## FACILITIES

### ➔ Ford Foundation Conference Room

The Ford Foundation conference room is used as the class room for HSSIP students. This room is located on 3<sup>rd</sup> floor. Students have the responsibility to open and close the classroom. The key is usually kept in the green box placed in the HSSIP office. Please take and return the key every day. Please do not bring it back home!

In order to make the classroom clean and tidy, the following rules are set up:

1. Do not leave any garbage under the table.
2. Drop garbage only in the provided bin.
3. Open air conditioning only from 8.30 - 11.30 and 13.00 - 16.00.
4. Do not forget to turn off lights, LCD and air conditioning before leaving.
5. Do not use the classroom after 17.00.

Note: Please avoid using the classroom for self-study!

## ➔ HSSIP Student's Common Room

Students' common room is located on 2<sup>nd</sup> floor, opposite the academic staff offices. Students are allowed to use the room from Monday to Sunday from 7.00 - 21.00. The key is always kept on the top of the notice board.

## ➔ Library of Faculty of Social Sciences & Humanities

The library's rules and information for using computer services:

1. This service is for staff and students of the Faculty of Social Sciences and Humanities.
2. Users have to sign in and deposit their ID cards before using a computer.
3. Users can print online search results to the library's network printer from their used computers. Students have to write their names and number of pages on the form provided beside the printer.
4. If users have any problems with a computer, please ask for assistance from the librarian.
5. Users can use internet with wireless support in their notebook computer.

The library's rules for using material services:

1. To be a book member, students have to fill in the form and show their student ID card.
2. To search the library's materials from our library web page, use the icon "Search Books".
3. Borrowing privileges:

Type of materials	Lecturers		Staffs & students	
	Loan limit	Loan period	Loan limit	Loan period
General books	3	30 days	3	14 days
Reserved books	issues	14 days	issues	7 days
Reference books	Used in the library only		Used in the library only	
Electronic resources: CD (Dissertation, general issue)	Used in the library only		Used in the library only	

#### 4. Overdue Fines

General books: 5 Baht/ an issue/ a day

Reserved books: 50 Baht/ an issue/ a day

### ➔ Printing Service

Students can use the printing service at:

1. The Office of the President, ground floor, the printing fee is 1 baht/ page. Color printing 5-10 Baht.
2. Faculty of Environment and Natural Resources, ground floor

### ➔ Copy Shop

Students can use the copy and book binding service at:

1. Faculty of Social Sciences & Humanities: Ground floor near the cafeteria (0.50 baht/page)
2. Faculty of Environment and Resource Studies: Ground floor (0.50 baht/page)
3. Faculty of Sciences: Ground floor (0.50 baht/page)

There are many scatters of printing services in front of the campus. (0.50 – 1.00 baht/page)

### ➔ Banking

Students should open a bank account immediately after arriving. Acquiring an ATM card enables you to make deposits and withdrawals any time. The Siam Commercial Bank and ATM are located next to the Institute of Language and Culture for Rural Development. An ATM machine by Bangkok Bank and Government Savings Bank are located in the ground floor of the Office of the President.

To open a bank account:

- 1) Make one copy of passport photo page.
- 2) Deposit 500 baht for opening account. (Add 300 baht if you prefer an ATM card).
- 3) Bring all documents to Siam Commercial Bank, including your student ID number, and fill in the form.



4) Take a receipt from the bank. The bank will issue an account statement/account pass book.

## Cafeteria

There are many nice, affordable eateries both on- and off-campus. **The main cafeteria**, Mahidol Learning Center (MLC), has a large selection of Thai food, Muslim food, noodle dishes and fresh fruits costing 30 – 40 baht and inexpensive drinks. Not far away snack food and bakery café are available at many convenience stores and the big supermarket “Tung Hua Seng”, “Salaya Store”, “Family Mart”, “7-11”. Many university buildings also have smaller, inexpensive cafeterias, and small snack shops and food stalls are dotted around campus as well.

Other cafeterias: Our faculty (Building 4), College of Music Cafeteria etc.

Other Eating outlets are available, please seek directions as these outlets have different operating hours.

## Mails

### **The MU Campus Government Post office**

The Post Offices in the Salaya campus is located under the faculty of Engineering’ building, and operates Mondays through Friday from 8:30 a.m. to 3:30 p.m.

### **Courier Services**

The program usually uses the courier services from EMS. Anyone wishing to mail by courier service should contact the program and bring the intended shipment during office hours.

Outgoing letters, packets and parcels, postal money orders, telegraphic transfers, and registered mail can be sent only through the Government Post Office.

Incoming mail which indicates the program address will be delivered to your pigeon hole.

## Mahidol Bookstore

The Harmony Book Store is located at Mahidol Learning Center (MLC). Its hours of operation are from 9:00 a.m. to 4:30 p.m., Mondays through Fridays, The Harmony Book Store is closed on weekend.

In the Harmony Book Store you can find many things like stationery, general supplies, MU souvenir, books, magazines and newspaper.

### **University Clinic**

The Salaya campus university Clinic is located at Mahidol Learning Center (MLC), 1<sup>st</sup> floor, opposite the main canteen. It is opened from 9:00 a.m. to 3:30 p.m. but the doctor is usually on duty at 12.00 p.m. and 5.00 – 7.00 p.m., or by appointment. *Contact:* 02 441 9733.

There are English speaking personnel in this clinic. Bring your passport and student ID card when using the services. Your health record is also kept in this clinic. Additional medical services are also available at Golden Jubilee Medical Center on Salaya Campus

### **Health Insurance**

Group Health Insurance will be provided upon student's arrival. The Graduate Studies Faculty uses the health insurance service from the American International Assurance Company Limited. Students have to fill in an employee enrollment form which will be distributed together with student data record forms on an orientation day. The insurance benefits and list of hospitals can be collected at the HSSIP office. If students go to hospitals above in the list, they need to advance their money, then the reimbursement can be made upon receiving all necessary documents.

Suggested hospitals:

- Golden Jubilee Medical Center (the new medical institute of Mahidol university, it is located just next to Phutthamonthon park)
- Siriraj Hospital, Bangkok Noi Campus.

### **University Shuttle Bus and Tram services**

- Shuttle Bus

A Shuttle bus service between the 3 campuses: Salaya Campus, Phayathai Campus (Phra Pinklao Bridge), Bangkok Noi Campus (Siriraj Hospital) is available for Mahidol University students. Students can use this shuttle free of charge. The timetable from Salaya Campus is shown below. The timetable from Phayathai and Bangkok Noi Campus is available at website: [http://www.mahidol.ac.th/mueng/shuttle\\_bus.htm](http://www.mahidol.ac.th/mueng/shuttle_bus.htm)

## Shuttle Bus Services Time Table (Weekday)

- Tramcar

The Tramcar service between faculties/ institutes in Salaya Campus is available near student's dormitory 11 in 3 routes. The service time is between 06.30 and 20.00.

### Route 1 Green color (departs every 10 minutes)

Starting from behind the main cafeteria (football field) - Faculty of Science - Faculty of Liberal Arts - Faculty of Social Sciences and Humanities - Mahidol University International College - Office of the President - Faculty of Engineering - Faculty of Information and Communication Technology - Mahidol University Library and Knowledge Center - Faculty of Environment and Resource Studies - Institute of Nutrition - College of Sports Science and Technology - student's dormitory 11

### Route 2 Blue color (departs every 10 minutes)

Starting from behind the main cafeteria (football field) - Faculty of Veterinary Science - College of Religious Studies - National Institute for Child and Family Development - Condominiums - Ramathibodi Hospital Nursing Dormitory - Faculty of Physical Therapy - Faculty of Medical Technology - Institute for Population and Social Research - Institute of Molecular Biosciences - Office of the President - Mahidol University International College - ASEN Institute for Health Development - Institute for Innovative Learning - Research Institute for Languages and Cultures of Asia - student's dormitory 11

### Route 3 Red color (departs every 10 minutes)

Starting from behind the main cafeteria (football field) - Faculty of Science - College of Music - Faculty of Liberal Arts - Institute for Population and Social Research - Mahidol University International College - Office of the President - Faculty of Engineering - Faculty of Medical Technology - Ramathibodi Hospital Nursing Dormitory - Condominiums - National Institute for Child and Family Development - College of Religious Studies - Faculty of Veterinary Science - student's dormitory 11

## ➔ Public Transportation

This section describes public transportation options to and from Salaya Campus. General information about using transportation in Bangkok and life in Thailand can be found in this below link: [http://www.grad.mahidol.ac.th/grad/studentguide/thailife\\_en.php](http://www.grad.mahidol.ac.th/grad/studentguide/thailife_en.php).

**Buses** are a convenient way to travel between Bangkok and Salaya Campus. The air-conditioned buses No. 515 and No. 547 run on different routes from Phuttamonthon 4 Road to Victory Monument in central Bangkok. Regular bus No. 124 runs from Phuttamonthon 4 Road to Pinklao west of the Chao Phraya River (and continues into central Bangkok), connecting to the Express River Ferry at Pinklao Bridge. Other Regular buses No. 125 and No. 847 also runs on different routes from Phuttamonthon 4 Road to Samsen Train Station and Klongsarn Pier. Commuting between Bangkok and Salaya Campus by **train** (a 1-hour trip) is also possible, though less convenient.

Private **vans** ('rot dtoo') run between Salaya Campus and Pata Department Store in Pinklao. On campus they wait opposite of student dormitory 10, as well as at the bus stop by the pedestrian overpass opposite campus on Phuttamonthon 4 Road. In Pinklao they wait in front of Central Department Store.

**Taxis** at Salaya are usually available at the small taxi stand on Phuttamonthon 4 Road in front of the campus. From Salaya expect to pay about 125 baht to Central Pinklao, 190 baht to Siam Square, 250 baht to Don Muang Airport and 800 baht to Suvarnabhumi Airport. **Motorcycle taxis** also wait here for short excursions.

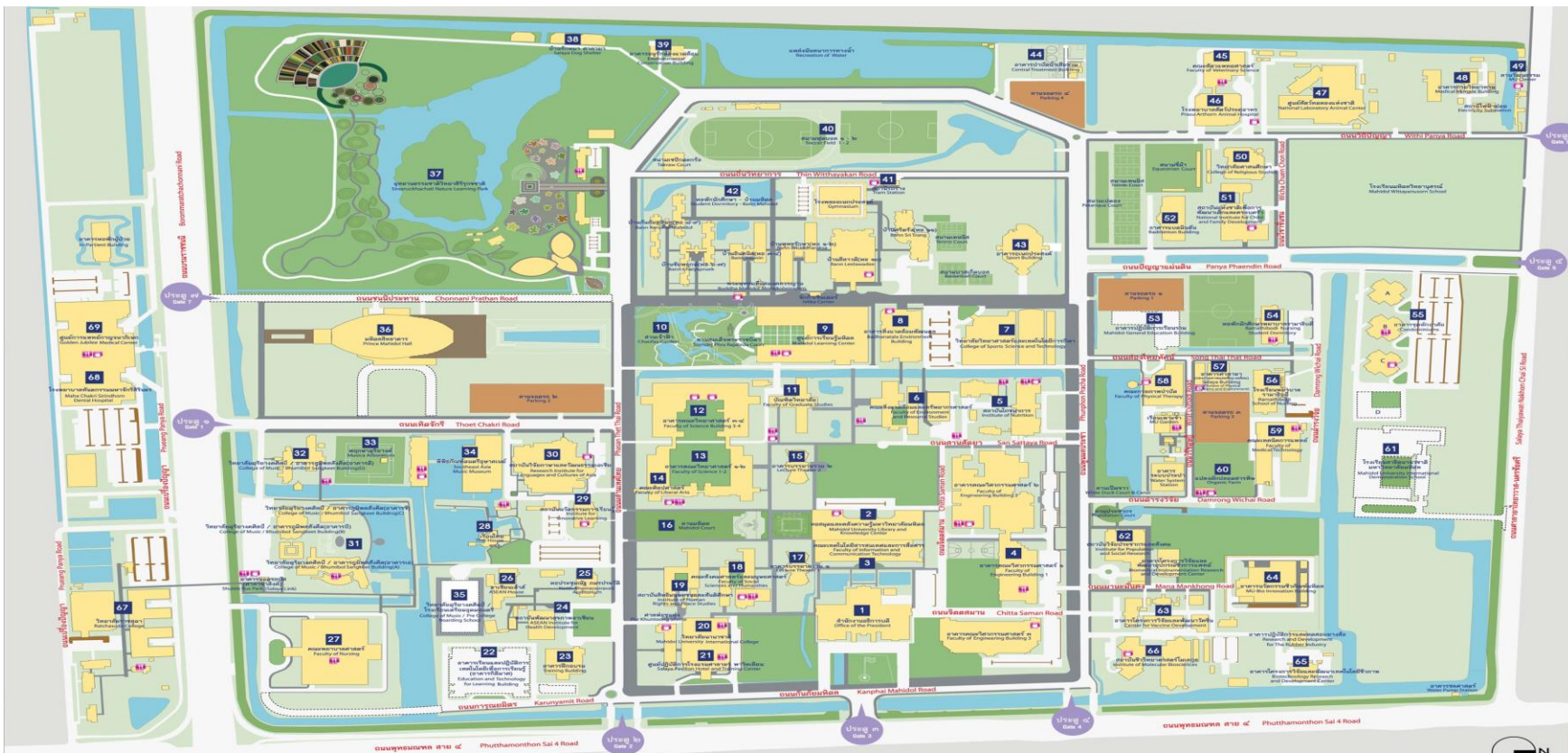
## Appendix

1. Steps for Thesis / Thematic Paper Process (Doctoral Degree Program)

<http://www.grad.mahidol.ac.th/thesis/step-doctoral-en.php>

2. MU-SSIRB <http://www.mussirb.com/index.php?page=home&language=th>

3. Ethic online training <https://sp.mahidol.ac.th/>



- 1. สำนักงานอธิการบดี  
Office of the President
- 2. หอสมุดและศูนย์ความรู้  
Mahidol University Library and Knowledge Center
- 3. ศูนย์เทคโนโลยีสารสนเทศ  
Faculty of Information and Communication Technology
- 4. อาคารเทคโนโลยีสารสนเทศ 1  
Faculty of Engineering Building 1
- 5. สถาบันนวัตกรรม  
Institute of Innovation
- 6. ศูนย์สิ่งแวดล้อมศึกษา  
Faculty of Environment and Resource Studies
- 7. สถาบันวิทยาศาสตร์และเทคโนโลยี  
College of Science and Technology
- 8. อาคารสิ่งแวดล้อม  
Bachanata Environment Building
- 9. ศูนย์การเรียนรู้  
Mahidol Learning Center
- 10. สวนพฤกษศาสตร์  
Chorafa Garden
- 11. วิทยาลัยบัณฑิตศึกษา  
Faculty of Graduate Studies
- 12. อาคารวิทยาศาสตร์ 3-4  
Faculty of Science Building 3-4
- 13. อาคารวิทยาศาสตร์ 1-2  
Faculty of Science Building 1-2
- 14. ศูนย์ศิลปะ  
Faculty of Liberal Arts
- 15. อาคารโรงละคร 2  
Lecture Theater 2
- 16. ศาลา  
Mahidol Court
- 17. อาคารโรงละคร 1  
Lecture Theater 1
- 18. คณะสังคมศาสตร์และมนุษยศาสตร์  
Faculty of Social Science and Humanities
- 19. สถาบันสิทธิมนุษยชนและสันติศึกษา  
Institute of Human Rights and Peace Studies
- 20. วิทยาลัยนานาชาติ  
Mahidol University International College

- 21. ศูนย์ปฏิบัติการโรงแรมสาทร พรีเวเนอ  
Satre Pavilion Hotel and Training Center
- 22. อาคารเรียนศูนย์ปฏิบัติการเทคโนโลยีการเรียนรู้ (อาคาร 8 สีขาว)  
Education and Technology for Learning Building
- 23. อาคารเรียน  
Training Building
- 24. สถาบันสุขภาพอาเซียน  
ASEAN Institute for Health Development
- 25. หอประชุมใหญ่ ธรรมศาสตร์  
Rath Bhumaprasart Auditorium
- 26. ศูนย์อาเซียน  
ASEAN House
- 27. คณะพยาบาลศาสตร์  
Faculty of Nursing
- 28. เรือนไทย  
Thai House
- 29. สถาบันนวัตกรรมเรียนรู้  
Institute for Innovative Learning
- 30. ศูนย์วิจัยภาษาและวัฒนธรรม  
Research Institute for Languages and Cultures of Asia
- 31. วิทยาลัยดุริยางคศิลป์ / อาคารโคมไฟสี (อาคาร 8 สี)  
College of Music / Bhumibol Sangkeet Building(A)
- 32. วิทยาลัยดุริยางคศิลป์ / อาคารโคมไฟสี (อาคาร 8 สี)  
College of Music / Bhumibol Sangkeet Building(D)
- 33. สวนพฤกษศาสตร์  
Musical Arboretum
- 34. พิพิธภัณฑ์สยาม  
Southeast Asia Music Museum
- 35. วิทยาลัยดุริยางคศิลป์ / โรงเรียนเตรียมอุดม  
College of Music / Pre College Boarding School
- 36. ศาลาเสาชิงช้า  
Prince Mahidol Hall
- 37. สวนพฤกษศาสตร์สิรินธร  
Srinakharinrajit Nature Learning Park
- 38. ป่าอนุรักษ์ สาทร  
Satre Dog Shelter
- 39. อาคารศูนย์อนุรักษ์  
Environmental Conservation Building
- 40. สนามฟุตบอล 1-2  
Soccer Field 1-2

- 41. สถานีรถราง  
Train Station
- 42. หอพักนักศึกษา - บ้านมหิดล  
Student Dormitory - Ban Mahidol
- 43. อาคารเรียน  
Sport Building
- 44. อาคารเรียน  
Central Treatment Building
- 45. ศูนย์สัตวแพทย์  
Faculty of Veterinary Science
- 46. โรงพยาบาลสัตว์  
Prasartthorn Animal Hospital
- 47. ศูนย์สัตวแพทย์  
National Laboratory Animal Center
- 48. อาคารเรียน  
Thai House
- 49. อาคารเรียน  
MU Corner
- 50. ศูนย์สัตวแพทย์  
College of Religious Studies
- 51. สถาบันแห่งชาติเพื่อการพัฒนาเด็กและครอบครัว  
National Institute for Child and Family Development
- 52. อาคารเรียน  
Badminton Building
- 53. อาคารเรียน  
Mahidol General Education Building
- 54. หอพักนักศึกษามหาวิทยาลัยมหิดล  
Mahidol Nursing Student Dormitory
- 55. อาคารเรียน  
Condominiums
- 56. โรงเรียน  
Ramathibodi School of Nursing
- 57. อาคารเรียน (ภาควิชาเคมีและสิ่งแวดล้อม)  
Satre Building (Division of Physical Systems and Environment)
- 58. อาคารเรียน  
Faculty of Physical Therapy
- 59. อาคารเรียน  
Faculty of Medical Technology
- 60. แปลงผลิตพืชอินทรีย์  
Organic Farm

- 61. โรงเรียนมัธยมสาทร  
Mahidol University International Demonstration School
- 62. สถาบันวิจัยชุมชนสังคม  
Institute for Population and Social Research
- 63. อาคารเรียนวิจัย  
Center for Vaccine Development
- 64. อาคารเรียนวิจัย  
MUSC Innovation Building
- 65. อาคารเรียนวิจัย  
Biotechnology Research and Development Center
- 66. สถาบันวิจัย  
Institute of Molecular Biosciences
- 67. โรงเรียนสาทร  
Ratchasuda College
- 68. โรงเรียนแพทย์และทันตแพทย์สิรินธร  
Maha Chakri Sirindhorn Dental Hospital
- 69. ศูนย์ทันตแพทย์สิรินธร  
Golden Jubilee Medical Center

